

Hamilton County Agricultural Society Farmers' Market 2008 Season Rules and Regulations for Vendors

Please read these rules and regulations carefully before signing below. Keep a copy for your records, as these rules are part of your space rental agreement. Please return a signed copy with your rental application. Failure to observe these rules and regulations may result in suspension or termination of this agreement. If you have any questions regarding these rules, please contact The Society at 513-821-1356.

Product and Sales Regulations

1. Only local crafters, artists, farmers, growers, cottage producers, family members, partners, employees, members of cooperative farming groups or businesses whose primary products are related to growing, harvesting or preparing food may sell at the Hamilton County Agricultural Society (HCAS) Farmers' Market. A vendor/producer is defined as a grower, harvester, baker, prepared food maker, employee, partner, or family member who is directly engaged in the growth, harvesting or production of the products sold, or who is the owner or an employee of a qualified Garden Store.
2. Products sold must be grown or produced by the vendor or family member. Only those items listed on the Farmer's application may be sold. Vendors must notify HCAS Farmers' Market of any proposed changes before bringing previously unlisted items to the Market.
3. In addition to agricultural, horticultural, and food items, the following non-edible products may be sold at the Market: Plants and or seeds, Dried flowers, dried flower arrangements, gourds, beeswax products, containers used to grow or store agricultural or horticultural products, fertilizers including compost, potting or top soil (must be bagged) as well as plant nutrients and mulch.
4. The Market Manager may remove poor quality produce or items that are not appropriate.
5. All produce or products labeled organic must be third party certified according to USDA standards by a recognized organic certifying agency. Certification letters must be available for inspection at your stand. Verbal or written declarations of organic status that are not documented as required will result in suspension or termination from the Market.
6. The Market Manager will investigate any written complaints filed with the Market concerning products offered for sale. Should a complaint be found valid, this may result in expulsion from the Market for the remainder of the selling season. In such cases, no refund will be made for the Market fees paid to date.
7. Value-added edible items (e.g. jams, sauces, baked-goods) must be produced by vendors in their homes or in a licensed facility according to local, state, and federal regulations.
8. All packaged items (wrapped, bottled, or canned) must be labeled with the Vendor's name, address, complete list of ingredients, and net weight.
9. The Market manager must approve products not specifically listed in these rules.

Rules of Operation

1. The Market Manager and his/her designees are responsible each Market day for space assignment, public safety, and the interpretation and enforcement of the Market's rules.
2. The Market opens for business at 2:45 p.m. on designated Market Days. Vendors should arrive by 2:15 p.m. and must be set up and ready to sell when the Market opens. Assigned spaces will not be held after the Market opens.
3. Once your vehicle is parked in place, the motor must be turned off and kept off. Use a quiet generator if refrigeration is necessary.
4. Prior to commencing sales, market prices for all items must be visibly posted.
5. Operate your space in a safe and sanitary manner. Keep sales area clear of debris and keep edible products off the ground.
6. Vendors must be courteous and honest at all times. Disagreements with other vendors, market managers, and customers must be handled in a respectful manner. Failure to adhere to these principles may result in suspension or termination of the Vendor's privilege to sell at the Market.
7. You must pay upon arrival for the Market space. Your reservation is not effective until payment is received. You may pay by check, money order, or cash, payable to: Hamilton County Agricultural Society. Returned checks may result in additional charges and/or the reduction, suspension, or revocation of your Market space.
8. You are individually responsible for conforming to all city, state, and federal laws including the securing of any licenses required in connection with the operation of your Market space. Non-consumable items are subject to sales tax. The Market Manager may remove products in violation of HCAS Market rules, or city, state, or federal law.
9. Clean your sales area at the end of your sales day. If you are selling readily consumable items, you must provide an approved waste receptacle for used wrappers, napkins, etc. Failure to clean your site will result in a \$25 fine payable to the Market within one week of being cited. Failure to pay the fine may result in expulsion from the Market.
10. Communications between the Market and the Vendor will be handled through email whenever possible. Please ensure that the Market has your current email address.
11. Vendors will indemnify and hold harmless the Hamilton County Commissioners, HCAS, and its members and managers for, and will pay to HCAS the amount of any loss, liability, claim, damage (including incidental and consequential damages), expense (including costs of investigation and defense and reasonable attorneys' fees), arising, directly or indirectly, from or in connection with Vendor's display and sale of produce and other merchandise at the market.

I have read and understand these Rules and Regulations and I agree to abide by them.

Vendor's signature

Date